

LAFCO

Santa Barbara Local Agency Formation Commission

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February 5, 2004 (Agenda)

Local Agency Formation Commission

105 East Anapamu Street, Room 403

Santa Barbara CA 93101

**Proposed Schedule to Consider and Adopt the
LAFCO Budget for FY 2003-2004**

Dear Members of the Commission:

RECOMMENDATION

It is recommended the Commission consider and adopt the following schedule to prepare, review and approve the LAFCO budget for Fiscal-Year 2004-05:

- Thursday, February 5 – Approve schedule and appoint ad hoc Budget Committee
- Thursday, March 4 - Receive and approve the Proposed Budget.
- March 8 – Distribute the Proposed Budget to the County, cities and independent special districts as required by Government Code Section 56381.
- March 8 to May 6 – Period for public review and comments.
- Thursday, May 6 – Receive comments and approve the Final Budget.
- Monday, May 10 – Notify the County Auditor; distribute the Final Budget to the County, cities and independent special districts as required by the Government Code.

DISCUSSION

Statutory Requirements

It is the Commission's responsibility to adopt its annual budget. The Cortese/Knox/ Hertzberg Local Government Reorganization Act creates a specific budgetary process for LAFCO.

Section 56381 of the Government Code provides that:

(a) The commission shall adopt annually, following noticed public hearings, a proposed budget by May 1 and final budget by June 15.

At a minimum, the proposed and final budget shall be equal to the budget adopted for the previous fiscal year unless the commission finds that reduced staffing or program costs will nevertheless allow the commission to fulfill the purposes and programs of this chapter.

The commission shall transmit its proposed and final budgets to the board of supervisors; each city; clerk and chair of the city selection committee []; each independent special district; and clerk and chair of the independent special district selection committee [].

The foregoing schedule is suggested. It allows the Commission to adopt Fiscal Year 2004-05 budget on schedule with opportunities for review and comment by local agencies and the public.

Appointment of ad hoc Budget Committee

For the past several years the Chair has appointed an ad hoc Budget Committee to assist the staff in drawing up and recommending the financial program for the coming year. The committee cannot exceed three members and they have traditionally served from different categories of member, i.e., city, county, special district and public.

It is suggested the Chair appoint an ad hoc Budget Committee for the Fiscal Year 2004-05.

Please contact the LAFCO office if you have any questions.

Very truly yours,

BOB BRAITMAN
Executive Officer