

# **Santa Barbara Local Agency Formation Commission**

## **Preparation and Adoption Schedule for Municipal Service Review for Special Districts in the Santa Ynez Valley**

### **Significant Dates**

June 5, 2003	LAFCO approves work plan and forms; authorizes staff to initiate studies
Dec 31, 2005	Deadline to review and update Spheres of Influence

### **Sequence of Steps to Prepare MSR and Update Sphere of Influence**

Kick Off, Friday August 5, 2005	Convene meeting with agencies in the Santa Ynez Valley to provide Request for Information forms, answer questions
60 days – Deadline is Friday, October 7	Local agencies gather and submit data
30 days	LAFCO staff checks facts, follows-up on Requests for Information and identifies special studies if indicated by the provided data and writes MSR and Sphere Update  Undertake studies and prepare environmental reporting as appropriate for the specific Sphere of Influence updates
Deadline is Friday, November 10	Distribute draft report for 21-day local agency review prior to LAFCO hearing
LAFCO meeting, Thursday, December 1	LAFCO conducts <u>public hearings</u> to consider (a) Municipal Service Reviews and (b) adopt updated Spheres of Influence
Post Hearing	Update maps of local agency boundaries and Spheres of Influence