

L A F C O M E M O R A N D U M

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
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May 3, 2018

TO: Each Member of the Commission

FROM: Paul Hood *PH*
Executive Officer

SUBJECT: Consider Status Report 2016-17 Fiscal Year Billings from the County Assessor and County Elections

This is an Informational Report. No Action is Necessary

DISCUSSION

Status Report on Billings to Proponents:

The following proposals and the proportional amounts of the charges are as follows:

LAFCO File 15-07: Formation of the Isla Vista CSD **\$404.78**
LAFCO File 16-02: West Santa Ynez Annexation to the Santa Ynez Community Services District
\$29,097.66
LAFCO File: 16-02 Old Town Village Annexation to the Goleta Sanitary District **\$1,416.74**
LAFCO File: 16-04 Formation of the Cuyama Basin Water District **\$5,962.47**
LAFCO File 16-05: Curletti Annexation to the Laguna County Sanitation District **\$877.03**
LAFCO File 17-05: Formation of the Los Olivos Community Services District **\$25,152.27**

All of the charges to the proponents have been paid, with the exception of the proponents of the Formation of the Los Olivos CSD. A partial payment of **\$10,000** was made on March 19, 2018. As of this date, **\$15,152.27** is still owed.

Background:

This matter was presented to the Commission at the October 5, 2017 meeting, as an Information Item and brought aback as a Business Item at the November 2, 2017 meeting. As the Commission is aware, on September 8, 2017, LAFCO staff received a claim from the County Assessor and Elections for 2016-17 land owner and registered voter verifications for LAFCO Application petition verification, mailings list, and protest hearings. The total amount of the 2016-17 billing was \$62,910.96, which was paid by Commission staff on October 2, 2017.

The reason for the billings, as explained by County Auditor's Office is that the Commission had a number of large applications in 2016-17 that required significant work by the County Assessor and Elections. These included the West Santa Ynez Annexation to the Santa Ynez Community Services District, Formation of Cuyama Basin Water District, and the Formation of the Los Olivos Community Services District. All of these proposals required a significant amount of signature verification by the County Assessor and Elections.

This was brought to the Commission's attention at the October and November because these billings are not included in the 2017-18 Final LAFCO Budget. LAFCO Staff was able to determine the 2016-17 billings associated with each proposal based on the number of hours and the hourly rate charged by the County Assessor and Elections for each proposal.

At the November 2, 2017 meeting, the County Auditor and County Elections staff presented the billings process and county indirect costs which were included in the LAFCO billings.

In conclusion, the Commissions Schedule of Processing Fees allows these charges to be billed to the applicant for each proposal. This is because the initial processing fee is a deposit towards the actual cost of processing a proposal. However, it was important for the Commission to verify that the 2016-17 billings were accurate and justifiable. Invoices were sent to proponents of the above proposals.

Please contact the LAFCO office if you have any questions.