

# Santa Barbara LAFCO

Recommended Final 2021–2022  
Santa Barbara LAFCO Budget

May 6, 2021

**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**  
**Operating Fund #5320, Santa Barbara LAFCO, Department # 815**

RECOMMENDED FINAL 2021-2022 BUDGET - May 6, 2021

Final 5/6/2021

Account Name and Number	2020-21 Final Budget	As of 3/31/21	Projected Year-End	2021-22 Recommend Budget	Inc/Dec	% Inc/Dec
<b>REVENUES</b>						
Interest Income - 3380	5,000	965	4,000	4,000	-1,000	-20%
Unrealized Gain/Loss - 3381	0	-385	0	0	0	0%
Other Gov't Agencies - 4840	321,800	220,189	284,982	437,690	115,890	36%
Planning Studies Service - 5738	35,000	2,788	4,788	13,800	-21,200	-61%
Misc. Revenue - 5909	500	0	0	0	0	0%
<b>Total Revenues</b>	<b>362,300</b>	<b>223,557</b>	<b>293,770</b>	<b>455,490</b>	<b>93,190</b>	<b>26%</b>
<b>EXPENDITURES</b>						
<b>Salaries and Benefits</b>						
Commissioner Stipends - 6210	15,000	15,574	20,163	15,000	0	0%
Regular Salary - 6100	0	18,176	50,359	161,034	161,034	1174%
FICA Contribution - 6500	1,000	883	4,717	10,914	9,914	991%
FICA/Medicare - 6550	200	207	1,104	2,535	2,335	1167%
Retirement-Employer Contribution - 6400	0	5,725	8,230	11,961	11,961	0%
Retirement - Employee Contribution - 5771	0	5,725	8,230	11,961	11,961	0%
Unemployment Insurance - 6700	600	821	1,864	5,193	4,593	765%
Fed Unemploy Tax-Employer Cont - 6700	0	50	105	504	504	0%
<b>Fixed Costs (\$):</b>						
Health Plan/Contribution - 6600	0	480	2,880	11,000	11,000	0%
Life/Disability Insurance - 6610	0	0	1,000	5,200	5,200	0%
Def Comp - EO Employer - 6100	0	1,737	2,431	4,200	4,200	0%
Phone/Cash Allowance - 7811	0	579	1,351	2,400	2,400	0%
Auto Allowance - 7326	0	2,916	4,083	7,000	7,000	0%
<b>Total Salaries and Benefits</b>	<b>16,800</b>	<b>52,872</b>	<b>106,516</b>	<b>236,940</b>	<b>220,140</b>	<b>1310%</b>
<b>STAFF SUPPORT</b>						
Contractual Staff Services - 7510	240,000	28,840	60,000	60,000	-180,000	-75%
<b>Total Staff Support</b>	<b>240,000</b>	<b>28,840</b>	<b>60,000</b>	<b>60,000</b>	<b>(180,000)</b>	<b>-75%</b>
<b>Services and Supplies</b>						
Audit Fees - 7324	7,200	1,227	7,200	7,200	0	0%
Memberships - 7430	6,500	9,137	9,137	8,800	2,300	35%
Office Expense - 7450	1,000	50	1,000	1,000	0	0%
Prof & Special Services - 7460	45,000	32,000	45,000	40,000	-5,000	-11%
ADP Payroll Fees - 7507	1,800	1,641	2,212	2,000	200	11%
Legal Services - 7508	50,000	77,553	88,450	50,000	0	0%
Pubs & Legal Notices - 7530	1,700	827	1,200	1,700	0	0%
Postage - 7451	0	55	55	250	250	0%
Gen Fund Cost Allocation - 7669	-35,000	-34,661	-34,661	14,300	49,300	-141%
Training and Travel - 7732	26,000	1,104	13,000	13,000	-13,000	-50%
<b>Total Services and Supplies</b>	<b>104,200</b>	<b>88,933</b>	<b>132,593</b>	<b>138,250</b>	<b>34,050</b>	<b>33%</b>
<b>Other Charges</b>						
Electricity - 7801	500	286	500	500	0	0%
Natural Gas - 7802	100	86	100	100	0	0%
Water - 7803	100	73	100	100	0	0%
Refuse - 7804	100	98	100	100	0	0%
Utility Services - 7806	100	29	100	100	0	0%
Liability Insurance - 6900	0	965	965	1,000	1,000	0%
Telephone Services - 7897	400	279	400	400	0	0%
<b>Total Other Charges</b>	<b>1,300</b>	<b>1,816</b>	<b>2,265</b>	<b>2,300</b>	<b>1,000</b>	<b>77%</b>
<b>Contingency Reserve - 9500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>0</b>	<b>0</b>
<b>Total Contingency Reserve</b>	<b>236,818</b>	<b>0</b>	<b>229,214</b>	<b>0</b>	<b>247,214</b>	<b>4.4%</b>
<b>Total Exp/Appropriations</b>	<b>362,300</b>	<b>172,461</b>	<b>301,374</b>	<b>455,490</b>	<b>93,190</b>	<b>25.7%</b>
<b>Net Financial Impact</b>	<b>0</b>	<b>51,096</b>	<b>-7,604</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

\*\$10,000 contingency will be added to reserves in FY 21/22. The estimated contingency reserve balance will be \$240,000

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Final 5/6/2021

<b>Contingency Reserve - 9600</b>		0	0	0	18,000	0	0
<b>Total Contingency Reserve</b>		236,818	0	229,214	0	247,214	4.4%
<b>Total Exp/Appropriations</b>		362,500	172,461	301,374	455,490	93,190	25.7%
<b>Net Financial Impact</b>		0	51,096	-7,604	0	0	0.0%

10,000 contingency will be added to reserves in FY 21/22. The estimated contingency reserve balance will be \$247,000

Business Item No 1

# Background

- LAFCO is an independent commission established by the legislature to carry out specific duties and objectives. It is responsible for adopting its budget to fulfill the purposes described in the Cortese-Knox-Hertzberg Act.
- Government Code Section 56381 requires LAFCO, after conducting public hearings, to:
- Adopt a proposed budget for the next fiscal year not later than May 1. This is transmitted to the County, each city and each independent special district for their review and comment. The proposed budget was approved by the Commission on April 1, 2021
- Adopt the final budget for the next fiscal year by June 15.

# Summary of Recommended Final Budget

LAFCO

Santa Barbara Local Agency  
Formation Commission

- The recommended Final Budget is \$455,490 an increase of \$93,190 above the current year budget. This represents a 25.7 percent increase; Primary reason is:
  - 1) Transition from Contracting EO services to Employee model increased by \$40,140,
  - 2) The General Fund Cost Allocation (CAP) increased by \$141% compared to the current year's budget, and
  - 3) Directed \$18,000 contribution to contingency reserve to fund unanticipated expenses such as litigation and other legal services, professional services, and other unexpected and other unbudgeted expenses.

Business Item No 1

# Recommended Final 2021-22 LAFCO Budget

Proposed Budget Summary	Adjusted Budget 2020-2021	Rec Final 2021-2022	Change
<b>Salaries and Benefits</b>	\$16,800	\$236,940	<b>\$220,140</b>
<b>Contracted Staff Support</b>	\$240,000	\$60,000	<b>(\$180,000)</b>
<b>Services &amp; Supplies</b>	\$104,200	\$138,250	<b>\$34,050</b>
<b>Other Charges</b>	\$1,300	\$2,300	<b>\$1,000</b>
<b>Total</b>	\$362,300	\$437,490	<b>\$75,190</b>
<b>Contingencies</b>	\$0	\$18,000	<b>\$18,000</b>
<b>Total Appropriations</b>	<b>\$362,300</b>	<b>\$455,490</b>	<b>\$93,190</b>
<b>Revenues</b>	<b>\$362,300</b>	<b>\$455,490</b>	<b>\$93,190</b>

# Recommendation

## It is recommended that the Commission:

- a) Review the Final Budget for FY 2021-2022, accept all public testimony and approve the Final Budget;
- b) Direct staff to distribute the approved Final Budget to Cities, Special Districts and the County as required by Government Code Section 56381; and
- c) Notify the County Auditor to proceed pursuant to Government Code Section 56381 (b) with apportionment of LAFCO costs among the County, Cities, and Special Districts.