

June 6, 2002 (Agenda)

Local Agency Formation Commission  
105 East Anapamu Street  
Santa Barbara CA 93101

## **Municipal Service Reviews – Appointment of Technical Task Force**

Dear Members of the Commission:

### RECOMMENDATION

It is recommended that the Commission appoint a technical task force to assist the Commission and its staff in developing a work program to prepare municipal service reviews.

Bob Braitman	LAFCO Executive Officer
Mike Brown	County Administrator
Dave Durlinger	City Manager
Charles Hamilton	Special District Manager
John Patton	County Planning Director
Arleen Pelster	City Planning Director
Bill Derrick	Executive Director of SBCAG

It is further recommended that the Commission permit task force members to have an alternate attend and participate in meetings in the absence of the regular member.

### DISCUSSION

On April 4 the Commission received a report from the staff regarding the statutory requirement for LAFCOs to prepare Municipal Service Reviews prior to or in conjunction with updating spheres of influence.

We presented information about the legal requirements for LAFCOs to prepare these service reviews and make a variety of written determinations. We also provided examples of how some other LAFCOs are proceeding to complete these planning studies.

There are benefits to preparing and adopting service reviews in a manner that (a) involves the affected agencies, (b) builds on existing information, (c) is achievable with a reasonable expense of time , funds and energy, (d) has the least duplication of effort and (e) yields useful results that help guide and inform the Commission's decisions about spheres of influence.

The Commission agreed to convene a technical working committee comprised of the Executive Officer, County administrator, city manager, special district manager, County planning director, city planning director and Executive Director of the Association of Governments.

Following the deliberations of the technical working group the LAFCO staff will return to the Commission with a report and recommendation for preparing Municipal Service Reviews.

The Legal Counsel noted that technical working group meetings would be subject to the notice requirements for public meetings, the Brown Act.

There was also discussion of appointing task force members from private organizations or a consultant familiar with land use plans and regulation in Santa Barbara County but our notes indicate no firm decision was made about this idea.

The Special Districts Association discussed the idea of nominating two special districts managers to the task force, one from an enterprise district and the other from a non-enterprise district, however that would be contrary to the membership of the task force as approved on April 4.

If you have any questions, please contact the LAFCO office.

Sincerely,

BOB BRAITMAN  
Executive Officer

cc: County Administrator  
City Managers  
Special District Managers  
City and County Planning Directors

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