

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION  
MINUTES OF MEETING

July 7, 2011

Board of Supervisors Hearing Room  
Santa Barbara, CA

1. Chair Janet Wolf called the meeting to order at 2:00 p.m.
2. Present were Commissioners Farr, Moorhouse, Schlottmann and Wolf, voting Alternate Commissioner Welt, nonvoting Alternate Commissioners Armendariz, Fox and Lavagnino, Executive Officer Bob Braitman and Legal Counsel Bill Dillon. Commissioners Alvarez and Orach participated by remote connection from Santa Maria. Commissioner Short arrived later in the meeting.
3. The Pledge of Allegiance was recited.
4. Approval of Minutes

Commissioner Schlottmann indicated the minutes should reflect the fact the Commission continued further discussion of the FY 2011-12 budget to this meeting.

Upon motion by Farr, second by Schlottmann, the minutes of the June 2, 2011 meeting were approved as modified.

Ayes: Alvarez, Farr, Orach, Schlottmann, Wolf, Welt  
Noes: None  
Abstain: Moorhouse

Commissioner Moorhouse stated he thinks there should be more narrative in the minutes. Legal Counsel indicated this should be brought back as an agenda item.

5. Public Comment Period – There were no comments from the public.
6. 11-5 - Out-of-Agency Service Agreement – Santa Ynez Community Services District (Doherty)

The Executive Officer reported the Chair had authorized the Santa Ynez Community Services District to provide out-of-agency sewer service for an existing single family home at 1352 Deer Trail Lane, Santa Ynez (Doherty).

After due consideration, upon motion by Schlottmann, second by Moorhouse, the Commission received the report on this item.

Ayes: Alvarez, Farr, Moorhouse, Orach, Schlottmann, Wolf, Welt  
Noes: None  
Abstain: None

7. Santa Ynez River Water Conservation District, Improvement District No. 1

The ad hoc committee of Commissioners Farr and Schlottmann presented their report on meetings they held with an ad hoc committee of the Improvement District No. 1 Board of Trustees. Received was a June 13, 2011 memorandum to the Board of Trustees from the District staff outlining options to resolve jurisdictional issues.

Chris Dahlstrom, General Manager of the Santa Ynez River Water Conservation District, Improvement District No. 1 spoke to this matter.

The Chair noted this matter may come back to the Commission as a draft Memorandum of Understanding between LAFCO and Improvement District No. 1 and it may require a possible further extension of time.

8. Consideration of Possible Amendments to LAFCO Budget for Fiscal Year 2011-12

Testimony was provided by interested citizen Craig Geyer.

After due consideration upon motion by Schlottmann, second by Welt, the Commission received the report and approved the revised budget as presented.

Ayes: Alvarez, Farr, Orach, Schlottmann, Wolf, Welt  
Noes: None  
Abstain: Moorhouse

9. Consideration and adoption of the LAFCO Processing Fee Schedule

Testimony was provided by Craig Geyer representing the Goleta West Sanitary District.

After due consideration, upon motion by Farr, second by Schlottmann, the Commission adopted the processing fee schedule with the modification that if an annexation occurs within one year of the date the affected property receives an out-of-agency service approval the annexation fee shall be reduced by fifty percent. The new fee schedule will become effective on August 8, 2011.

Ayes: Farr, Orach, Schlottmann, Wolf, Welt  
Noes: Alvarez, Moorhouse  
Abstain: None

10. Proposed Policy on Lapsed or Abandoned Proposals

Testimony was provided by Craig Geyer representing the Goleta West Sanitary District.

After due consideration, upon motion by Farr, second by Orach, the Commission approved the following policy language as presented by Commissioner Wolf:

When the Executive Officer deems an application to be incomplete he/she shall notify the applicant in writing either by personal service or via certified mail. The applicant shall have 180 days from receipt of such notice to submit additional information and/or revised documents. If the applicant does not resubmit the application to the Executive Officer within 180 days, the application shall be considered abandoned. The proposal may be reinitiated through a new application consistent with the requirements of applicable law and LAFCO policies and fee schedule.

Ayes: Alvarez, Farr, Moorhouse, Orach, Schlottmann, Wolf, Welt  
Noes: None  
Abstain: None

11. Nomination to the CALAFCO Board of Directors

After due consideration, upon motion by Schlottmann, second by Farr, the Commission nominated Roger Welt for election to the CALAFCO Board of Directors as the Public Member from the Coastal Region.

Ayes: Alvarez, Farr, Moorhouse, Orach, Schlottmann, Wolf, Welt  
Noes: None  
Abstain: None

12. Designate Voting Delegates to the CALAFCO Business Meeting

The Chair directed that Commissioner Orach be the voting delegate at the CALAFCO business meeting with Commissioners Moorhouse and Welt and the Executive Officer as alternate voting delegates.

13. Upon motion by Schlottmann, second by Welt, the Commission ratified the disbursements for June, 2011.

Ayes: Alvarez, Farr, Moorhouse, Orach, Schlottmann, Wolf, Welt  
Noes: None  
Abstain: None

14. Cancellation of Regular September 1, 2011 Meeting

After due consideration, upon motion by Farr, second by Schlottmann, the Commission cancelled the regular September 1 meeting due to a conflict with the CALAFCO Annual Conference and directed the Chair to schedule a special meeting if needed.

Ayes: Alvarez, Farr, Moorhouse, Orach, Schlottmann, Wolf, Welt

Noes: None

Abstain: None

15. The Commission received the June 27, 2011 Project and Activity Update.

16. Commissioner Announcements

Commissioners Alvarez and Orach announced they will bring fine Santa Barbara County wines to the CALAFCO Annual Conference's wine tasting event.

17. Staff Announcements

The Commission Clerk distributed registration materials to Commissioners who had expressed interest in attending the CALAFCO Annual Conference.

18. The meeting was adjourned at 3:55 PM.

Final Minutes Approved by the Commission  
on August 4, 2011

By \_\_\_\_\_  
Janet Wolf, Chair