

# LAFCO

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**Santa Barbara Local Agency Formation Commission**  
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March 7, 2002 (Agenda)

Local Agency Formation Commission  
105 East Anapamu Street  
Santa Barbara CA 93101

## **Executive Officer Performance Evaluation**

Dear Members of the Commission,

### RECOMMENDATION

If the Commission feels that it would be appropriate at this time to evaluate staff objectives and performance, it is recommended that a closed session be scheduled for the April LAFCO meeting.

### DISCUSSION

The Cortese/Knox/Hertzberg Act directs the Commission to appoint an Executive Officer who shall perform the day-to-day business of the Commission. This position is statutorily obligated to prepare reports and recommendations for all proposals that are filed with the Commission and to assist the Commission in implementing all pertinent statutes and regulations.

Since the Executive Officer implements LAFCO policies at the direction of the Commission, it is vital there be an ongoing, mutual understanding of expectations of staff performance. Since my appointment to serve as the Executive Officer there have been periodic closed sessions to discuss and evaluate staff objectives and performance.

Please contact the LAFCO office if you have any questions.

Sincerely,

**BOB BRAITMAN**  
Executive Officer