

# Santa Barbara LAFCO

Notice from County to Terminate  
Re Service Agreement  
Dated May 20, 2014

October 6, 2022

# Background

## County Service Agreements

- May 20, 2014 County – LAFCO Agreement – subject to termination on 60-days notice.
  - Agreement for county to provide Clerk & other services to LAFCO.
  - Optional services – website management and records retention and management.
- August 9, 2001 County – LAFCO Agreement – Annual auto renewal unless 60-day notice prior to July 1<sup>st</sup> of each year.
  - Office space & equipment; County Financial System; Risk Management services; Auditor services.
  - County charges to LAFCO at rates similar to charges for County departments.

# Background

LAFCO

Santa Barbara Local Agency  
Formation Commission

## May 20, 2014 County - LAFCO Agreement

- Executive Officer removed as signatory to the Agreement
- Either party may terminate agreement per Part 5 “Termination”
- County has issued rescission of termination
- Depending on the scope and conditions of a subsequent LAFCO -County agreement for backup clerk services, the Commission is asked to delegate authority to the EO
- If certain terms of the proposed agreement require Commission approval, then the Executive Officer will bring the agreement back

Business Item No 1

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## Transition Plan

- All of the services listed are now preformed by LAFCO staff
- Requested continued use of COB room #407 for application drop-off and regular mail deliveries
- A physical address is required for certain entities including the State of Ca.
- Addition request for backup support for clerking of meetings with advance notice
- LAFCO now includes ZOOM subscription, off-site reproduction and mailing costs for agenda, and office supplies to preform these duties

Business Item No 1

# Recommendation

## **It is recommended that the Commission:**

Accept the County's rescission of 60-day notice to terminate the Clerking Services Agreement and delegate the Executive Officer to work with the County on defining proposed Clerk duties