

LAFCO

Santa Barbara Local Agency Formation Commission

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February 7, 2013 (Agenda)

Local Agency Formation Commission
105 East Anapamu Street, Room 403
Santa Barbara CA 93101

Budget Process and Schedule for Fiscal Year 2013-2014

Dear Members of the Commission:

RECOMMENDATION

It is recommended that the Commission receive this informational report.

DISCUSSION

The legislature created LAFCO as an independent Commission to carry out specific duties. The Commission is responsible for adopting a budget to fulfill the purposes described in the Cortese/Knox/Hertzberg Act. The statute directing LAFCO operations does not require approval of the budget by the County or any other local agencies.

Government Code Section 56381 governs the preparation of the annual budget. It requires that the Commission conduct public hearings and:

- Not later than May 1 adopt a proposed budget for the following fiscal year. The proposed budget is then transmitted to the Board of Supervisors, each city and each independent special district for their review and comment.
- Not later than June 15 adopt the final budget for the next fiscal year.

The staff is bringing the schedule to your attention this early in the year to make sure there is an understanding of the need to adopt a proposed budget by May 1.

Considering the Commission will be holding a retreat to discuss matters of Commission interest and in the next fiscal year there may be noticeable changes in the staffing portion of the budget, I thought it would be useful to have a clear understanding the timing deadlines related to preparing and adopting the budget.

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Please let me know if you have any questions.

Very truly yours,

BOB BRAITMAN
Executive Officer