

LAFCO MEMORANDUM

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

105 East Anapamu Street • Santa Barbara CA 93101 • (805) 568-3391 + Fax (805) 568-2249

May 2, 2024 (Agenda)

TO: Each Member of the Commission

FROM: Mike Prater
Executive Officer

SUBJECT: REPORT ON MUNICIPAL SERVICE REVIEW PROGRAM

This is an Informational Report. No Action is Necessary

DISCUSSION

This status report is to bring the Commission and public up-to-date with regard to the Sphere of Influence (SOI) Update and Municipal Service Review (MSR) being prepared for Parks & Recreation, Open Space, Library and Facility Rental Services. LAFCO is required by the Cortese-Knox-Hertzberg Act to update the Sphere of Influence for a jurisdiction every five years or as needed.

The Update is consistent with LAFCO's work plan adopted by the Commission. LAFCO Staff is working to complete an Administrative Draft of the MSR that agency's staff will review and comment on.

Municipal Service Review

A Draft MSR is in the process of being completed and will evaluate the capability of the Agencies to serve existing residents and future development in the Sphere of Influence. The Service Review Factors required by the Cortese-Knox-Hertzberg Act are shown on the right. The preparation of a Municipal Service Review is an informational driven activity. The MSR along with the analysis and determinations called for by the Government Code will be used to support the Sphere of Influence Update.

SERVICE REVIEW FACTORS

- 1. Growth and Population**
- 2. Disadvantaged Unincorporated Communities**
- 3. Present - Planned Capacity of Public Facilities**
- 4. Financial Services**
- 5. Shared Facilities**
- 6. Accountability**
- 7. Other Matters**

Public Outreach

As continued effort under the MOA Program staff has met with each City agency to discuss the MSR/SOI Update review in April. Staff has attended meeting with Isla Vista Rec & Park District staff March 6, 2024 and City of Guadalupe on April 16, 2024. The survey/questionnaire have been distributed to the agencies and staff has heard from most who we continue to reach out to for preparing their responses. Questionnaire responses were requested by **April 8, 2024**. Currently 10 agencies have submitted initial responses. A short Community Survey is available at our website www.sblafco.org for community members to participate in expressing their level of satisfaction with the level of service. Staff continues to offer meetings with any agencies and their respective Boards/Councils to further discuss the MSR Program.

Process

The process will call for several status reports and public hearings and provides for a number of points that the public may comment and provide testimony as the Sphere of Influence update process unfolds. The process for bringing the SOI update and Municipal Service Review to the Commission includes the following steps:

Action Items	Dates
Compile and Gather Information	Feb - Sept 2024
Prepare documentation: SOI Update-MSR-CEQA	April - Oct 2024
Admin Draft Review and Comment. 30-day comment period	Aug 2024
Release for Public Review and Comment. 30-day comment period	Oct 2024
Respond to Comments	Nov 2024
Public Hearing regarding the Service Review/Sphere of Influence Update	Dec 2024

Please contact the LAFCO office if you have any questions.