

February 2, 2017 (Agenda)

Local Agency Formation Commission

105 East Anapamu Street

Santa Barbara CA 93101

## **Review of Financial Statements for the Fiscal Year Ending June 30, 2016**

Dear Members of the Commission

### RECOMMENDATION

It is recommended that the Commission receive and file the Financial Statements for the Fiscal Year ending June 30, 2016 that are included in this report.

### DISCUSSION

The firm of Bartlett, Pringle and Wolf, LLP has completed a review of the Commission's financial records and prepared the attached Independent Audit's Report for the Fiscal Year 2015-16.

The firm concludes that the financial statements "present fairly, all material respects, the financial position of the Commission as of June 30, 2016, and the results of its operations and its cash flows for the year in conformity with accounting principles generally accepted in the United States of America."

The attached report summarizes certain matters required by professional standards to be communicated to the Commission in your oversight responsibility for Santa Barbara LAFCO's financial reporting process. The full report has been transmitted under separate cover, is posted in the Commission's website ([www.sblafco.org](http://www.sblafco.org)), and is available for review at the office of the Clerk to the Board, 105 East Anapamu Street, Rm 407, Santa Barbara, CA 93101.

Mr. John J. Britton, with Bartlett, Pringle and Wolf, LLP, will be present at the meeting to review the document and answer any questions.

Please contact the LAFCO Office if you have any questions.

Sincerely,



PAUL HOOD

Executive Officer

January 27, 2017

Members of the Commission  
Santa Barbara Local Agency Formation Commission  
105 East Anapamu Street  
Santa Barbara, CA 93101

Dear Members of the Commission:

We are pleased to present this letter related to our audit of the financial statements of the Santa Barbara Local Agency Formation Commission (the Commission) for the year ended June 30, 2016. This letter is to inform the Commissioners about significant matters related to the conduct of the annual audit so that it can appropriately discharge its oversight responsibility, and we can comply with professional standards.

The following summarizes various matters that must be communicated to you under auditing standards generally accepted in the United States of America.

**The Respective Responsibilities of the Auditor and Management**

Our responsibilities under auditing standards generally accepted in the United States of America have been described to you in our engagement letter dated July 8, 2015 which includes the planned scope and timing of our audit and we have discussed with you our identification of and planned audit response to significant risks of material misstatement. The audit of the financial statements does not relieve management or those charged with governance of their responsibilities which are also described in that letter.

**Significant Accounts Practices, Including Policies, Estimates and Disclosures**

*Preferability of Accounting Policies and Practices*

Under generally accepted principles, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

*Adoption of, or Change in, Accounting Policies*

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the Commission. The Company did not adopt any significant new accounting policies nor have there been any changes in existing significant accounting policies during the period.

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*Significant or Unusual Transactions*

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

*Alternative Treatments within Generally Accepted Accounting Principles Discussed with Management*

We did not discuss with management any alternative treatments within generally accepted accounting principles for accounting policies and practices related to material items during the current audit period.

*Management's Judgments and Accounting Estimates*

We noted no significant accounting estimates reflected in the Commission's financial statements.

**Audit Adjustments**

Audit adjustments were recorded as follows:

- \$60,000 to record prior audit entry not posted by the Commission
- \$12,296 to record prior audit entry not posted by the Commission
- \$12,395 to accrue contractual services at June 30, 2016

**Uncorrected Misstatements**

There were no uncorrected misstatements noted during our audit.

**Consultations with Other Accountants**

We are not aware of any consultations management had with other accountants about accounting or auditing matters.

**Significant Issues Discussed with Management**

No significant issues arising from the audit were discussed or were the subject of correspondence with management.

**Disagreements with Management**

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters,

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Members of the Commission  
Santa Barbara Local Agency Formation Commission  
January 27, 2017  
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the scope of the audit, or significant disclosures to be included in the financial statements.

**Difficulties Encountered in Performing the Audit**

We did not encounter any difficulties in dealing with management during the audit.

**Certain Written Representations between Management and Our Firm**

In conjunction with the audit of the financial statements, we have been provided a letter of certain representations from management dated January 27, 2017.

**Conclusion**

This letter is intended solely for the information and use of the Members of the Commission and is not intended to be and should not be used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have about this report. We appreciate the opportunity to continue to be of service to the Santa Barbara Local Agency Formation Commission.

Very truly yours,

**BARTLETT, PRINGLE & WOLF, LLP**  
*Certified Public Accountants and Consultants*

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**SANTA BARBARA LOCAL AGENCY**  
**FORMATION COMMISSION**  
**JUNE 30, 2016 AND 2015**  
FINANCIAL STATEMENTS



**BARTLETT, PRINGLE & WOLF, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

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**BUSINESS ITEM NO. 2**

**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**

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## **INDEPENDENT AUDITOR’S REPORT**

**To the Members of the Commission  
Santa Barbara Local Agency Formation Commission:**

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the Santa Barbara Local Agency Formation Commission (the “Commission”) as of and for the years ended June 30, 2016 and 2015, and the related notes to the financial statements, which collectively comprise the Commission’s basic financial statements as listed in the table of contents.

### ***Management’s Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor’s Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Commission’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Commission as of June 30, 2016 and 2015, and the changes in net position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3 through 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary Information***

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Commission's basic financial statements. The Supplemental Schedules of Revenues, Expenses and Changes in Net Position - Actual vs. Budget on pages 14 and 15 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Supplemental Schedules of Revenues, Expenses and Changes in Net Position - Actual vs. Budget are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplemental Schedules of Revenues, Expenses and Changes in Net Position - Actual vs. Budget are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Santa Barbara, California  
January 27, 2017



## SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

### MANAGEMENT'S DISCUSSION AND ANALYSIS

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This section of the Santa Barbara Local Agency Formation Commission's (the Commission) annual financial report presents our analysis of the Commission's financial performance during the year ended June 30, 2016, and other significant conditions and events. This section should be read in conjunction with the financial statements, which follow.

#### Financial Highlights

- The Commission's assets exceeded its liabilities at the end of fiscal year 2015-2016 by \$44,983.
- For the year ended June 30, 2016, the Commission's revenues exceeded its expenses by \$5,524.

#### Overview of Financial Statements

The financial statements provide information about the Commission, whose records are maintained by the County of Santa Barbara accounting system. The County provides treasury and investment services to the Commission.

- The Statement of Net Position provides an overview of the Commission's assets (or resources) and liabilities (or obligations).
- The Statement of Revenues, Expenses and Changes in Net Position provides information regarding the Commission's operating revenues, operating expenses, income from operations, non-operating revenue and change in net position from the beginning of the year to the end of the year.
- The Statement of Cash Flows provides information regarding the Commission's cash receipts and cash disbursements during the year. This statement differs from the statement of revenues, expenses and changes in net position because this statement accounts only for transactions that result in cash receipts or cash disbursements.
- The Supplemental Schedules of Revenues, Expenses and Changes in Net Position-Actual vs. Budget provide detailed information regarding budgeted revenues and expenses compared to actual revenues and expenses.
- The Notes to Financial Statements provide explanations of the Commission's significant accounting policies and procedures which support the financial statements.

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**Statement of Net Position**  
**June 30, 2016, 2015 and 2014**

	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>FY 2016 to 2015 Change</b>	<b>FY 2015 to 2014 Change</b>
<b><u>ASSETS</u></b>					
Current Assets:					
Cash	\$ 57,169	\$ 51,332	\$ 17,364	\$ 5,837	\$ 33,968
Accounts receivable	283	283	283	-	-
Interest receivable	180	140	108	40	32
Total current assets	57,632	51,755	17,755	5,877	34,000
Total assets	57,632	51,755	17,755	5,877	34,000
<b><u>LIABILITIES</u></b>					
Current Liabilities:					
Accounts payable	12,649	12,296	15,864	353	(3,568)
Total current liabilities	12,649	12,296	15,864	353	(3,568)
<b><u>NET POSITION</u></b>					
Net Position:					
Unrestricted	44,983	39,459	1,891	5,524	37,568
Total net position	\$ 44,983	\$ 39,459	\$ 1,891	\$ 5,524	\$ 37,568

The increase in cash and unrestricted net position is primarily due to income from operations in the amount of \$4,589 for the year ended June 30, 2016.

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION  
MANAGEMENT’S DISCUSSION AND ANALYSIS**

**Condensed Statement of Revenues, Expenses and Changes in Net Position  
For the Years Ended June 30, 2016, 2015 and 2014**

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>FY 2016 to 2015 Change</u>	<u>FY 2015 to 2014 Change</u>
Total operating revenues	\$ 378,310	\$ 405,586	\$ 343,407	\$ (27,276)	\$ 62,179
Total operating expenses	<u>373,721</u>	<u>368,840</u>	<u>361,905</u>	<u>4,881</u>	<u>6,935</u>
Income (loss) from operations	4,589	36,746	(18,498)	(32,157)	55,244
Non-operating revenue	<u>935</u>	<u>822</u>	<u>687</u>	<u>113</u>	<u>135</u>
Changes in net assets	<u>\$ 5,524</u>	<u>\$ 37,568</u>	<u>\$ (17,811)</u>	<u>\$ (32,044)</u>	<u>\$ 55,379</u>

The 2016 change in net assets decreased from 2015 primarily due to an decrease in operating revenues.

Current Assets

The Commission’s assets consist of cash, accounts receivable and interest receivable.

Other than office furnishings, i.e., file cabinets, conference table and chairs, the Commission has no capital assets. Office furnishings are fully depreciated and have a net book value of zero.

The Commission’s file materials consist of records of current and past boundary changes and extensions of public services, local agency spheres of influence and municipal service reviews and budgetary, administrative and procedural files.

Long-Term Debt

The Commission has no long term debt.

Conditions Affecting Current Financial Position

Expenditures are predicated upon the Commission’s staffing costs, cost allocation fees for use of County facilities and services and operating expenses related to payment of Commissioner per diems for participating in Commission meetings and copy and mailing expenses for Commission notices of hearing, agendas and staff reports.

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

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Request for Information

This financial report is designed to provide the County and local agencies that financially support the Commission, residents, property owners and taxpayers in Santa Barbara County with a general overview of the Commission's finances and the Commission's accountability for the money it receives.

If you have any questions about this report or need additional financial information you may reach Paul Hood, Executive Officer at (805) 568-3391.

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**  
**STATEMENT OF NET POSITION**  
**June 30, 2016 and 2015**

	2016	2015
<b><u>ASSETS</u></b>		
Current Assets:		
Cash	\$ 57,169	\$ 51,332
Accounts receivable	283	283
Interest receivable	180	140
Total current assets	57,632	51,755
Total assets	57,632	51,755
<b><u>LIABILITIES</u></b>		
Current Liabilities:		
Accounts payable	12,649	12,296
Total current liabilities	12,649	12,296
<b><u>NET POSITION</u></b>		
Net Position:		
Unrestricted	44,983	39,459
Total net position	\$ 44,983	\$ 39,459

*See accompanying notes*

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**For the Years Ended June 30, 2016 and 2015**

	<u>2016</u>	<u>2015</u>
Operating Revenues:		
Other governmental agencies	\$ 327,856	\$ 375,620
Planning study services	50,449	29,570
Miscellaneous revenue	5	396
	<u>378,310</u>	<u>405,586</u>
Total operating revenues		
Operating Expenses:		
Contractual services	218,430	222,780
Copier expense	30	640
Cost allocations	(6,540)	25,511
Legal fees	72,837	35,921
Memberships	4,693	3,115
Office expense	1,102	940
Payroll taxes	1,722	1,890
Payroll fees	1,631	1,845
Professional and special services	35,400	35,940
Professional fees	5,600	5,600
Publications and notices	2,740	986
Salaries and wages	15,983	16,297
Training and travel	18,819	16,069
Telephone services	347	334
Utilities	927	972
	<u>373,721</u>	<u>368,840</u>
Total operating expenses		
Income from operations	<u>4,589</u>	<u>36,746</u>
Non-Operating Revenue:		
Interest income	935	822
	<u>935</u>	<u>822</u>
Total non-operating revenue		
Change in net position	5,524	37,568
Net position, beginning of year	<u>39,459</u>	<u>1,891</u>
Net position, end of year	<u>\$ 44,983</u>	<u>\$ 39,459</u>

*See accompanying notes*

**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**  
**STATEMENT OF CASH FLOWS**  
**For the Years Ended June 30, 2016 and 2015**

	<u>2016</u>	<u>2015</u>
Cash flows from operating activities:		
Receipts from customers	\$ 378,310	\$ 405,586
Payments to vendors and employees	(373,368)	(372,408)
Net cash provided by operating activities	<u>4,942</u>	<u>33,178</u>
Cash flows from investing activities:		
Interest received	895	790
Net cash provided by investing activities	<u>895</u>	<u>790</u>
Net increase in cash	5,837	33,968
Cash, beginning of year	<u>51,332</u>	<u>17,364</u>
Cash, end of year	<u>\$ 57,169</u>	<u>\$ 51,332</u>
Reconciliation of income from operations to net cash provided by operating activities:		
Income from operations	\$ 4,589	\$ 36,746
Changes in assets and liabilities:		
Accounts payable	<u>353</u>	<u>(3,568)</u>
Net cash provided by operating activities	<u>\$ 4,942</u>	<u>\$ 33,178</u>

*See accompanying notes*

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**

**NOTES TO FINANCIAL STATEMENTS**

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**Note 1 - Nature of Organization**

The Santa Barbara Local Agency Formation Commission (the Commission) is an independent agency created in 1963, by the legislature in Santa Barbara County. The Commission works closely with citizens, the county, cities and special districts on a variety of issues concerning the organization of local governments, jurisdiction changes, and public services. The Commission's statutory purpose includes discouraging urban sprawl, preserving agricultural land, and encouraging orderly boundaries based upon local circumstances and conditions, and promoting adequate public services. From its creation in 1963 to June 30, 2001, the County of Santa Barbara funded the Commission. Beginning July 1, 2001, the *Cortese/Knox/Hertzberg Local Reorganization Act* redefined the Commission's responsibilities and established a new funding method and process. The Commission, after accounting for charges and services is now funded in equal thirds by (1) the County of Santa Barbara, (2) the cities and (3) the independent special districts in Santa Barbara. The Commission adopts its annual budget by June 15 of each year and transmits it to each of the member organizations.

**Note 2 - Summary of Significant Accounting Policies**

A) Basis for Accounting and Measurement Focus

The Commission reports its activities as an enterprise fund, which is used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the Commission is that the costs of operating on a continuing basis be financed or recovered primarily through revenues generated by the Commission.

Enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

An enterprise fund is accounted for on the "flow of economic resources" measurement focus. This means that all assets and liabilities, whether current or long term, are included on the balance sheet. Revenues and expenses are recognized on the accrual basis, as such revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period incurred, regardless of the timing of related cash flows.

B) Cash

For purposes of reporting in the statement of cash flows, the Commission considers all cash accounts with original maturity of three months or less to be cash equivalents.

C) Member Allocations

All member organizations are required to pay an allocation of costs of the annual Commission's budget.

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**

**NOTES TO FINANCIAL STATEMENTS**

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**Note 2 - Summary of Significant Accounting Policies (continued)**

D) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

E) Net Position

Net position represents the difference between assets and liabilities and is classified into three components as follows:

Net investment in capital assets – This component of net position consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net investment in capital assets excludes unspent debt proceeds.

Restricted – This component of net position consists of assets which are legally restricted by outside parties for use for a specific purpose.

Unrestricted – This component of net position consists of net position that does not meet the definition of “restricted” or “net investment in capital assets”. Dedicated net position represents unrestricted assets which are segregated by the Board of Directors for specific future uses.

All of the Commission’s net position is unrestricted.

**Note 3 - Cash**

The Commission maintains all of its cash in the Santa Barbara County Treasury. The County Treasurer pools and invests the Commission’s cash with other funds under its control. Interest earned on pooled investments is apportioned quarterly into participating funds based upon each fund's average daily balance.

A summary of cash as reported on the statement of net position and statement of cash flows, respectively, at June 30, 2016 and 2015 is as follows:

	<u>2016</u>	<u>2015</u>
Cash with the County Treasurer	\$ 57,169	\$ 51,332
Total cash	<u>\$ 57,169</u>	<u>\$ 51,332</u>

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**

**NOTES TO FINANCIAL STATEMENTS**

**Note 3 - Cash (continued)**

Investment Authorized by the California Government Code and the Entity’s Investment Policy

The Commission’s investment policy only authorizes investment in the local government investment pool administered by the County of Santa Barbara. The Commission’s investment policy does not contain any specific provisions intended to limit the Commission’s exposure to interest rate risk, credit risk, and concentration of credit risk.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code and the Commission’s investment policy, and the actual rating as of the year end for each investment type.

<u>2016</u>		Minimum Legal Rating	Exempt From Disclosure	<u>Rating as of Year End</u>		
<u>Investment Type</u>	<u>Amount</u>			<u>AAA</u>	<u>AA</u>	<u>Not Rated</u>
Santa Barbara County						
Investment Pool	\$ <u>57,169</u>	N/A	\$ <u>57,169</u>	\$ -	\$ -	\$ -
Total	\$ <u>57,169</u>		\$ <u>57,169</u>	\$ -	\$ -	\$ -

<u>2015</u>		Minimum Legal Rating	Exempt From Disclosure	<u>Rating as of Year End</u>		
<u>Investment Type</u>	<u>Amount</u>			<u>AAA</u>	<u>AA</u>	<u>Not Rated</u>
Santa Barbara County						
Investment Pool	\$ <u>51,332</u>	N/A	\$ <u>51,332</u>	\$ -	\$ -	\$ -
Total	\$ <u>51,332</u>		\$ <u>51,332</u>	\$ -	\$ -	\$ -

Concentration of Credit Risk

The investment policy of the Commission contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. All of the Commission’s cash is held in the Santa Barbara County Investment Pool.

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SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

NOTES TO FINANCIAL STATEMENTS

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**Note 3 - Cash (continued)**

Custodial Credit Risk

The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Commission's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as Santa Barbara County Investment Pool).

Investment in Santa Barbara County Investment Pool

The Commission is a participant in the Santa Barbara County Investment Pool that is regulated by the California Government Code. The fair value of the Commission's investment in this pool is reported in the accompanying financial statements at the amounts based upon the Commission's pro-rata share of the fair value provided by the Santa Barbara County Investment Pool for the entire Santa Barbara County Investment Pool portfolio. The balance available for withdrawal is based on the accounting records maintained by the Santa Barbara Investment Pool.

**Note 4 - Subsequent Events**

Subsequent events have been evaluated through January 27, 2017, the date that the financial statements were available for issuance.

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**SUPPLEMENTARY INFORMATION**

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**BUSINESS ITEM NO. 2**

**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**  
**SUPPLEMENTAL SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**ACTUAL VS. BUDGET**  
**For the Year Ended June 30, 2016**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Operating Revenues:			
Other governmental agencies	\$ 328,411	\$ 327,856	\$ (555)
Planning study services	25,000	50,449	25,449
Miscellaneous revenue	500	5	(495)
Total operating revenues	<u>353,911</u>	<u>378,310</u>	<u>24,399</u>
Operating Expenses:			
Contractual services	210,508	218,430	(7,922)
Copier expense	1,000	30	970
Cost allocations	(6,697)	(6,540)	(157)
Legal fees	35,000	72,837	(37,837)
Liability insurance	196	-	196
Memberships	4,334	4,693	(359)
Office expense	1,500	1,102	398
Payroll taxes	2,100	1,722	378
Payroll fees	2,000	1,631	369
Professional and special services	36,000	35,400	600
Professional fees	6,000	5,600	400
Publications and notices	1,000	2,740	(1,740)
Salaries and wages	14,000	15,983	(1,983)
Training and travel	26,000	18,819	7,181
Telephone services	355	347	8
Utilities	1,265	927	338
Total operating expenses	<u>334,561</u>	<u>373,721</u>	<u>(39,160)</u>
Income from operations	<u>19,350</u>	<u>4,589</u>	<u>(14,761)</u>
Non-Operating Revenue:			
Interest income	<u>650</u>	<u>935</u>	<u>285</u>
Total non-operating revenue	<u>650</u>	<u>935</u>	<u>285</u>
Change in net position	<u>\$ 20,000</u>	<u>\$ 5,524</u>	<u>\$ (14,476)</u>

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**SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION**  
**SUPPLEMENTAL SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**ACTUAL VS. BUDGET**  
**For the Year Ended June 30, 2015**

	Budget	Actual	Variance Favorable (Unfavorable)
<b>Operating Revenues:</b>			
Other governmental agencies	\$ 379,949	\$ 375,620	\$ (4,329)
Planning study services	20,000	29,570	9,570
Miscellaneous revenue	250	396	146
	<u>400,199</u>	<u>405,586</u>	<u>5,387</u>
<b>Operating Expenses:</b>			
Contractual services	206,757	222,780	(16,023)
Copier expense	2,500	640	1,860
Cost allocations	25,317	25,511	(194)
Legal fees	35,000	35,921	(921)
Liability insurance	194	-	194
Memberships	3,115	3,115	-
Office expense	1,500	940	560
Payroll taxes	2,046	1,890	156
Payroll fees	1,500	1,845	(345)
Postage	1,000	-	1,000
Professional and special services	36,000	35,940	60
Professional fees	6,000	5,600	400
Publications and notices	500	986	(486)
Salaries and wages	12,000	16,297	(4,297)
Training and travel	26,000	16,069	9,931
Telephone services	350	334	16
Utilities	1,170	972	198
	<u>360,949</u>	<u>368,840</u>	<u>(7,891)</u>
Loss from operations	<u>39,250</u>	<u>36,746</u>	<u>(2,504)</u>
<b>Non-Operating Revenue:</b>			
Interest income	<u>750</u>	<u>822</u>	<u>72</u>
	<u>750</u>	<u>822</u>	<u>72</u>
Change in net position	<u>\$ 40,000</u>	<u>\$ 37,568</u>	<u>\$ (2,432)</u>

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