

LAFCO 22-10

RESOLUTION OF THE SANTA BARBARA LOCAL AGENCY FORMATION  
COMMISSION DELEGATING AUTHORITY TO THE EXECUTIVE OFFICER TO  
HIRE EMPLOYEES

WHEREAS, the Cortese Knox Hertzberg Act, Government Code section 56000 et seq., provides in Section 56375(k) that a commission shall have the powers and duties that includes “to appoint and assign staff personnel;” and

WHEREAS, Government Code section 56384 provides the commission shall appoint an executive officer who shall conduct and perform the day-to-day business of the commission; and

WHEREAS, Government Code section 56384(c) provides “the commission may appoint staff as it deems appropriate . . . ;” and

WHEREAS, subject to certain policies, standards and conditions, the Commission wishes to delegate authority to the Executive Officer the authority to hire employees for the Commission.

WHEREAS, the Commission wishes to adopt a formal organizational chart, updated employee description, and updated Employee Handbook in order to accommodate the Executive Officer’s hire a person as a “Commission Clerk/Analyst.”

NOW, THEREFORE BE IT RESOLVED AND ORDERED by the Local Agency Formation Commission of Santa Barbara County, State of California, as follows

1. The Executive Officer may hire and relieve employees under the following terms and conditions and policies:
  - a. The Commission has approved the job description and organizational chart for the position to be filled;
  - b. Any employment contract signed by the Executive Officer shall meet and be consistent with the terms, conditions and policies of the Employee

- Handbook as adopted by the Commission, which the Commission may amend from time to time;
- c. Any person to be hired as a LAFCO employee shall be eligible to carry out the duties of the job under the provisions of the LAFCO Conflict of Interest Code.
  - d. The employee position to be filled shall be included within the Commission's budget.
  - e. Any proposed employment contract shall be approved as to form by the Commission's legal counsel.
2. The Commission hereby adopts the job description for the "Commission Clerk/Analyst" position as set forth in Attachment A to this Resolution.
  3. The Commission hereby adopts the "LAFCO Organizational Chart" as set forth in Attachment B to this Resolution.
  4. The Commission hereby adopts amendments to the Employee Handbook as set forth in Attachment C to this Resolution.

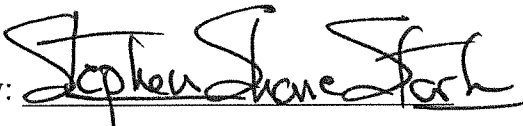
This resolution is hereby adopted on June 2, 2022 in Santa Barbara, California, and is effective on the date signed by the Chair.

AYES: Commissioner Aceves, Freeman, Geyer, Hartmann, Waterfield, Williams and Stark

NOES: None

ABSTAIN: None

Santa Barbara County Local Agency  
Formation Commission

By:   
Stephen Shane Stark, Chair

Date: 6/2/2022

LAFCO Resolution 22-10  
Delegating EO to Hire Employees

ATTEST:

A handwritten signature in black ink, appearing to read "Natasha Carbajal". The signature is fluid and cursive, with a long horizontal stroke at the end.

Natasha Carbajal, Clerk

Santa Barbara County

Local Agency Formation Commission