

LAFCO MEMORANDUM

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

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May 4, 2023 (Agenda)

TO: Each Member of the Commission

FROM: Mike Prater
Executive Officer

SUBJECT: REPORT ON MUNICIPAL SERVICE REVIEW PROGRAM

This is an Informational Report. No Action is Necessary

DISCUSSION

This status report is to bring the Commission and public up-to-date with regard to the Sphere of Influence (SOI) Update and Municipal Service Review (MSR) being prepared for transportation, parking, street sweeping & beautification, lighting, transit and airport services. LAFCO is required by the Cortese-Knox-Hertzberg Act to update the Sphere of Influence for a jurisdiction every five years or as needed.

The Update is consistent with LAFCO's work plan adopted by the Commission. LAFCO Staff is working to complete an Administrative Draft of the MSR that agency's staff will review and comment on.

Municipal Service Review

A Draft MSR is in the process of being completed and will evaluate the capability of the Agencies to serve existing residents and future development in the Sphere of Influence. The Service Review Factors required by the Cortese-Knox-Hertzberg Act are shown on the right. The preparation of a Municipal Service Review is an informational driven activity. The MSR along with the analysis and determinations called for by the Government Code will be used to support the Sphere of Influence Update.

SERVICE REVIEW FACTORS

- 1. Growth and Population**
- 2. Disadvantaged Unincorporated Communities**
- 3. Present - Planned Capacity of Public Facilities**
- 4. Financial Services**
- 5. Shared Facilities**
- 6. Accountability**
- 7. Other Matters**

Public Outreach

Staff attended agency meeting with Santa Ynez CSD staff on March 22, City of Goleta planned for May 4, 2023. The survey/questionnaire have been distributed to the agencies and staff has heard from most who have begun preparing their responses. Questionnaire responses were requested by **April 7, 2023**. Currently 4 agencies have submitted initial responses. A short Community Survey is available at our website www.sblafco.org for community members to participate in expressing their level of satisfaction with the level of service. Staff continues to offer meetings with any agencies and their respective Boards/Councils to further discuss the MSR Program.

Process

The process will call for several status reports and public hearings and provides for a number of points that the public may comment and provide testimony as the Sphere of Influence update process unfolds. The process for bringing the SOI update and Municipal Service Review to the Commission includes the following steps:

Action Items	Dates
Compile and Gather Information	Mar - June 2023
Prepare documentation: SOI Update-MSR-CEQA	July - Aug 2023
Admin Draft Review and Comment. 30-day comment period	Aug - Sept 2023
Release for Public Review and Comment. 30-day comment period	Oct 2023
Respond to Comments	Nov 2023
Public Hearing regarding the Service Review/Sphere of Influence Update	Dec 2023

Please contact the LAFCO office if you have any questions.